

In pursuance to the Additional Chief Secretary (Jal Shakti) to the Govt. of H.P. has conveyed the approval of the Government vide letter No. JSV-A-F(1)-1/2023 dated 23-10-2024 and further circulated by the Engineer-in-Chief, Jal Shakti Vibhag Jal Shakti Bhawan Shimla-5, office letter No. JSV-ES-III-Manpower Para Cook/Helper/2022-4414-99 dated 04.11.2024 and the Superintending Engineer Jal Shakti Circle Solan office letter No. JSV-SLN-EA-I-Para Cook/ Helper/2022/-6123-29 dated 18-11-2024, the applications are hereby invited from desirous candidates in the prescribed Performa for filling up the posts of Para Cook and Para Helper for operation and upkeep of Inspection Hut on honorarium basis as per norms fixed in the Para policy of Jal Shakti Vibhag. The application should reach in the office of the **Executive Engineer, Jal Shakti Division Nalagarh** on or before 08-08-2025. upto 05.00 P.M. The application received after the due date or found incomplete will be rejected straight away without assigning any reason. The department will not be responsible for delay whatever in receipt of application due to any reason.

**The Detail of Posts is as under:-**

<b>Sr. No.</b>	<b>Name of Post</b>	<b>Number of Posts</b>	<b>Category wise Posts</b>	<b>Age Limit</b>	<b>Honorarium</b>
1	Para Cook	01	U.R :-1	18 to 45 years	9000/-
2	Para Helper	02	U.R :-2	18 to 45 years	5500/-

**1. EDUCATIONAL QUALIFICATION:-  
PARA COOK**

(i). The candidate should have passed matriculation examination from a School/institution situated within Himachal Pradesh. The condition of passing 10th from Himachali School shall not be applicable to Bonafide Himachali.

(ii). The candidate must possess degree/diploma in any trade from Government approved Hotel Management Institute/ Institute of Hotel Management or Food Production Institution or minimum 05 ( Five) Year experience in cooking/ catering from any Govt. or Private Institution with P.F detail and account statement of the said period,

**PARA HELPER**

i). The candidate should have passed matriculation examination from the Board/University recognized by the H.P/Centre Government.

## **2. ELIGIBILITY**

Candidates shall be eligible to apply for the post of Para Cook and Para Helper if they are:-

- I. Citizen of India.
- II. Bonafide Himachali.
- III. Having sound Mind.
- IV. No family member of the candidate should be in any kind of Government/PSU/Board job.
- V. Having never been involved in any act of criminal nature.
- VI. Medically fit to perform duties.
- VII. Permanent resident of the area under the Jal Shakti Circle Solan Distt. Solan (H.P).

## **3. Documents to be attached with the application form:-**

- I. Matriculation examination from a School / Institution situated with HP.
- II. Degree/Diploma in any trade from Government approved Hotel Management Institute/Institute of Hotel Management or Food Production Institute or Minimum 05 (Five) year experience in Cooking/Catering from any Govt. or Private Institution with P.F. details and account statement for the said period.
- III. Bonafide Himachali Certificate.
- IV. Certificate regarding No family member of the candidate(s) should be in any kind of Govt./PSU/Board job.
- V. Character Certificate.
- VI. Medical fitness Certificate
- VII. Having never been involved in any act of criminal nature.
- VIII. BPL Certificate not later than six months (if any).
- IX. Experience certificate in the related field (if any).

**Note: - All above documents should be attested/self-attested.**

## **4. SELECTION CRITERIA:-**

The selection committee shall judge the suitability of the candidates purely on merit. The Chairman/ Member Secretary of the committee will keep complete record of the selection process.


## **5. TERMS & CONDITION OF SERVICE:-**

- (i) The selected incumbent will be paid honorarium at the rate of Rs. 9000/- Per month for Para Cook and Rs. 5500/-per month for Para Helper.
- (ii) The working hours of incumbents shall be 6 hours per day.
- (iii) A quarterly self-reporting format (to be devised by the Jal Shakti Department) would be filled by the Para Cook and Para Helper and submitted to the Junior Engineer concerned. Based on this, at the end of every financial-year, a consolidated report would be placed (on a format to be devised by the Jal Shakti Department) for certification of satisfactory work and conduct. This certificate shall be electronically sent to the concerned Superintending Engineer for record.

(iv) Unsatisfactory performance may result in termination of appointment by passing a order. The process of termination shall however not be completed unless at least 3 notices have been served upon the incumbent on a specific charge and there has been no improvement in service delivery, the concerned Junior Engineer would have to substantially put down in written the reasons for such termination and this need to be countersigned by concerned Assistant Engineer based on record.

The application form can be downloaded from the department website <http://www.hpiph.org> or be obtained from this office on any working day.

The date for the skill test of eligible candidate will be intimated separately after scrutiny of papers by the selection committee and No. TA/DA will be payable to the applicants for appearing in the skill test.

  
Executive Engineer  
Jal Shakti Division Nalagarh  
Distt. Solan(H.P)  
Email - [en.nalagarh@yahoo.in](mailto:en.nalagarh@yahoo.in)  
Phone. No. 1795-223506

**APPLICATION FORM FOR THE POST PARA COOK AND PARA HELPER UNDER JAL SHAKTI DIVISION NALAGARH, DISTRICT SOLAN HP.**



1. Applicant Name (in Capital Letter).....
2. Father's Name (in Capital Letter).....
3. Date of Birth..... Male/Female.....
4. Permanent Home Address of the Candidate.....
5. Correspondence Home Address of the Candidate.....
6. Category of the candidate:-
 

UR	SC	ST	OBC	EWS
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7. Whether belongs to BPL family:- 

YES	NO
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 (if yes please attach the copy of BPL certificate).
8. Mobile No.....
9. Post Applied for.....

**10. Detail of academic educational qualification**

Examination	Board/University / Institute	Marks obtained	Percentage of Marks
Matric (10 <sup>th</sup> )			
10+2			
Other			
Tech. Qualifications			

**11. Experience (Experience of related Cooking/ Catering minimum 5 years from any Govt. or Private institutions with P.F details and account statement**

Type of experience	Name of Hotel/ Institute	Period

12. Aadhar No. ....

**Note** -Attested/Self Attested copies of all the certificates i.e Academic/Technical Qualification Certificate/Bonafide Himachali Certificate/BPL Certificate/Character Certificate/Experience Certificate etc. must be attached by the candidate with the application form.

**DECLARATION**

I..... solemnly affirm and declared that all the detail given by me in the application form are true and nothing has been concealed therein. If any discrepancy false found in my application form at any stage then I shall be liable for all the consequential action including cancellation of my candidature. .

Place.....

Date.....

**Signature of candidate.**

Name:-