

**HIMACHAL PRADESH**  
**JAL SHAKTI VIBHAG**  
**"ENGAGEMENT NOTICE"**

No.JSV-JSDG-EA-II-Appointment-2025- 11604

Dated 17/02/2025

In pursuance to the Additional Chief Secretary (Jal Shakti) to the Govt. of HP vide letter No. JSV-A-F(1)-1/2023 dated 23-10-2024 and further circulated by the Engineer-in-Chief Jal Shakti Vibhag Jal Shakti Bhawan Shimla-5 vide office letter No JSV-ES-III-Manpower Para Cook/Helper/2022-4414-99 dated 04.11.2024 and the Superintending Engineer Jal Shakti Circle Bilaspur office letter endst No JSV-SE- BLP-EA-II/para Cook/Para helper/ 2024.-5849-51 dated 20-11-2024 the applications are hereby invited from desirous candidates in the prescribed Performa for filling up the posts of Para Cook and Para Helper for operation and upkeep of Rest Houses/inspection Huts on an honorarium basis as per norms fixed in the Para policy of Jal Shakti Vibhag The application should reach through by post or by hand in the office of the Executive Engineer, Jal Shakti Division Ghumarwin before 12-03-2025 up to 05.00 P.M. The application received after the due date or found incomplete will be rejected straight away without assigning any reason. The department will not be responsible for delay in receipt of application due to any reason.

**The detail of posts is as under-**

Sr. No	Name of Post	Number of Posts	Age Limit	Honorarium
1	Para Cook	1	18 to 45 Years	9000/-
2	Para Helper	2	18 to 45 Years	5500/-

**1. ELIGIBILITY:-**

Only such Candidates shall be eligible to apply for the post of Para Cook and Para Helper :-

1. Citizen of India.
2. Bonafide Himachali.
3. Having sound Mind.
4. No family member of the candidate should be in any kind of Government/PSU/Board job.
5. Having never been involved in any act of criminal nature.
6. Medically fit to perform duties.
7. Permanent resident of Jal Shakti Circle Bilaspur i.e. District Bilaspur (HP).

## 2. Educational qualification

### PARA COOK

1. The candidate should have passed matriculation examination from School/ Institution situated within Himachal Pradesh. The condition of passing 10<sup>th</sup> from Himachali School shall not be applicable to Bonafide Himachali.
2. The candidate must possess Degree/Diploma in any trade from Government approved Hotel Management Institute/Institute of Hotel Management or Food Production Institute or Minimum 5 (Five) years experience in cooking/catering from any Government or private institution.

### 2. PARA HELPER

1. The candidate should have passed matriculation examination from the Board/University recognized by the HP/Centre Govt.

3. **Age Criteria:** 18 to 45 years as on 01.03.2025.

4. Selection Criteria:- The Selection Committee shall judge the suitability of the candidates purely on merit

The distribution of marks shall be as under:

Sr. No.	Para Cook and Para Helper	Marks Distribution for Para Cook and Para Helper out of 10
1.	Percentage of marks obtained to be calculated out of 10 (For example getting 50% marks in Matric will be given 2.5 (two and Half)	5
2.	BPL family having annual income as prescribed from time to time	1
3.	Experience in the related field	2
4.	Skill Test for engagement of Para Cook and Para Helper	2
	Total	10

### 5. Terms and Condition of Service:-

- i) The selected incumbent will be paid honorarium at the rate of Rs.9000/- PM for Para Cook and Rs.5500/- PM for Para Helper.
- ii) The working Hours of incumbents shall be 6 hours per day.
- iii) A quarterly self-reporting format(to be devised by the Jal Shakti Department) would be filled by the Para Cook and Para Helper and submitted to the Junior Engineer concerned. Based on this, at the end of every financial-year, a consolidated report would be placed (on a format to be devised by the Jal Shakti Department) for certification of satisfactory work and conduct. This certificate shall be electronically sent to the concerned Superintending Engineer for record..
- iv) Unsatisfactory performance may result in termination of appointment by passing a order. The process of termination shall however not be completed unless at least 3 notices have been served upon the incumbent on a specific charge and there has been no improvement in service delivery, the



concerned J.E. would have substantially put down in written the reasons for such termination and this need to be countersigned by concerned Assistant Engineer based on record.

**6. Roles and responsibilities: -**

All works assigned to him/her relating to their respective field(s). Any other duties assigned by the officers/official concerned.

**7. Power to relax:**

The Government of Himachal Pradesh shall have the right to relax/amend any of the terms and conditions/Provisions mentioned in the above scheme/policy in the public interest.

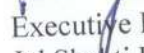
**8. Documents to be attached with the application form:-**

- i) Matriculation examination from a School/institution situated within HP.
- ii) Degree/Diploma in any trade from Government approved Hotel Management Institute or Food Production Institute or Minimum 05 (Five) years experience in Cooking/Catering from any Govt or Private Institution with P.F. details and account statement for the said period.
- iii) Bonafide Himachali Certificate.
- iv) Certificate regarding No family member of the candidate(s) is be in any kind of Govt./PSU/Board job.
- v) Character Certificate issued by 1<sup>st</sup> Class Magistrate.
- vi) Valid BPL Certificate not older than six months (if any).
- ix) Experience certificate in the related field (if any).

**Note:- All above documents should be attested/self-attested.**

If a candidate wants to apply for more than one post, a separate application for each post needs to be submitted. The selected candidates will be given monthly remuneration fixed by the Govt. These posts will remain honorarium-based and will not form part of the cadre post of the department and therefore, will not confer any right on the appointees to claim regularization as per current policy of the Government.

The date for the skill test of eligible candidates will be intimated separately after scrutiny of documents by the selection committee and No TA/DA will be payable to the applicants for appearing in the skill test.

  
Executive Engineer,  
Jal Shakti Division,  
Ghumarwin

APPLICATION FORM TO THE POST PARA COOK AND PARA HELPER UNDER

JAL SHAKTI DIVISION GHUMARWIN

To

The Executive Engineer,  
Jal Shakti Division Ghumarwin.

Attested/Self  
attested latest  
colored  
photograph to  
be pasted

1. Applicant's Name (in capital letter's).....
2. Father's Name (in capital Letter's).....
3. Date of Birth.....Male/Female.....
4. Permanent Home Address.....  
.....
5. Correspondence Address.....  
.....

6. Name of Post applied for.....

7. Whether BPL or Not.....

8. Educational Qualifications/ Technical Qualifications:-

Examination	Board/University/Institute	Marks Obtained	Percentage of Marks
Matric			
10+2			
Other			
Tech. Qualifications			

9. Experience (Experience of related Cooking/Catering minimum 5 years from any Govt. or Private institution with P.F. details and account statement)

Type of Experience	Name of Hotel/Institute	Period

10. Mobile No..... 10. Aadhar No.....

I ..... solemnly affirm and declare that all the details given by me in the application form are true and nothing has been concealed therein. If any discrepancy false found in my application form at any stage then I shall be liable for all the consequential action including cancellation of my candidature.

Place:-

Date:-

Sig. of applicant.

Name:

**Documents to be attached with application form:-**

<b>Sr. No.</b>	<b>Certificates</b>	<b>Yes</b>	<b>No</b>
1.	Certificate of matriculation		
2.	Certificate of other educational qualification.		
3.	Certificate of Degree/Diploma in Cooking/Catering from Hotel Management Institute or Food Production Institute		
4.	Certificate of bonafide Himachali.		
5.	Fresh Character certificate issued by the concerned Executive Magistrate.		
6.	Copy of Aadhar Card.		
7.	BPL Certificate not older than 6 months		
8.	Experience (Experience of related Cooking/Catering minimum 5 years from any Govt. or Private institution with P.F. details and account statement)		
9.	Other, if any		

**Signature of Applicant**