

## **R&P Rules- Sr. STENOGRAPHER**

(Authoritative English text of this Department Notification No.IPH-A (3)-4/94 dated 27.1.97 as required under Clause (3) of Article 348 of Constitution of India.

Government of Himachal Pradesh  
Irrigation & Public Health Department

### NOTIFICATION

No.IPH.-A-(3)-4/94

Dated: 23.12.95.

In exercise of the powers conferred by proviso to Article 309 of the Constitution of India, the Governor, Himachal Pradesh in consultation with the Himachal Pradesh Public Service Commission is pleased to make the Recruitment and Promotion Rules for the post of Senior Scale-Stenographer (Class-111, Non-Gazetted) in Irrigation and Public Health Department as per Annexure-A appended to this notification namely: -

SHORT TITLE AND  
COMMENCEMENT:

1. (1) These rules may be called Himachal Pradesh, Department of Irrigation and Public Health Senior Scale Stenographer (Class-111, Non-Gazetted) Recruitment and Promotion Rules, 1995

(2) These rules, shall come into force from the date of publication in Rajpatra, H.P.

REPEAL AND SAVING:

(I) The R&P Rules for the post of Sr. Scale Stenographer as notified vide PBW-2B(2) 83/86 dated 19.12.87 by the P.W. Department and made applicable to the IPH Department vide notification No.PBW-2 (B) (13)20/84 dated 27.4.94 are hereby repealed to the next extent these are applicable to IPH Department.

(2) Notwithstanding, such repeal any appointment made or any thing done or action taken under the relevant rules so repealed under Rule-2 (I) supra shall be

deemed to have been validly made done or taken under these rules.

By order,

(C.P. Sujaya)  
Financial Commissioner-cum-  
Secy.(IPH)  
to the Govt. of Himachal Pradesh.

No.IPH-.A (3) -4/94-  
Copy forwarded to:-

Dated: 27.1.97.

1. All the Secretaries / Special Secretaries/Additional Secretaries/Joint Secretaries/ Deputy Secretaries/ Under Secretaries to the Govt. of Himachal Pradesh.
2. All Heads of Departments in Himachal Pradesh.
3. The Engineer-in-Chief, IPH Department, Shimla-171001 with 20 spare copies.
4. The Chief Engineer (North) IPH Department Dharamshala.
5. The Controller Printing & Stationery, H.P.Govt. Press, Shimla-171005, for publication in the Rajpatra.
6. All the Superintending Engineers/ Executive Engineers in Irrigation and Public Health Department in H.P.
7. The Secretary, H.P. Public Service Commission, Shimla-2 with reference to his letter No.1-4/95-PSC, dated: 20.7.95, with three spare copies.
8. The Guard file.

Sd./-  
Joint Secretary (IPH) to the  
Govt. of Himachal Pradesh..

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ANNEXURE-A.

RECRUITMENT AND PROMOTION RULES FOR THE POST OF STENO-TYPIST(NON-GAZETTED) CLASS-III IN THE DEPARTMENT OF IRRIGATION AND PUBLIC HEALTH HIMACHAL PRADESH.

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1. Name of the post: Senior Scale Steno-grapher.
  2. Number of posts. 22 (Twenty Two )
  3. Classification: Class-111 (Non-Gazetted)  
Ministerial Services
  4. Scale of pay Rs1800-50-2000-60-2060-70-2550-75-  
3000-  
(Be given in expended  
notation): 100-3200.
  5. Whether Selection post or Non-Selection post :: Not applicable.
  6. Age for direct Recruitment: Not applicable.  
  
1.
  7. Minimum educational and other qualifications required for direct recruits: Not applicable.
  8. Whether age and educational qualifications prescribed for direct recruits will apply in the case of the promotees: Not applicable.
  9. Period of probation, if any: Two years subject to such further extension for a period not exceeding one year as may be ordered by the competent authority in special circumstances and reasons to be recorded in writing.
  10. Method of recruitment, whether by direct 100% by promotion.

recruitment or by promotion, deputation, transfer and the percentage of vacancies to be filled in by various methods:

11. In case of recruitment by promotion, deputation, transfer, grade from which promotion / deputation/ transfer is to be made. By promotion from amongst the steno-typist with 10 years combined regular service or regular combined with continuous adhoc (rendered upto 31.3.1991) service, if any, In the grade.

1. In all cases of promotion, the adhoc service rendered in the feeder post upto 31.3.1991, if any, prior to regular appointment to the post shall be taken into account towards the length of service as prescribed in these Rules for promotion subject to the condition: -

- (i) That in all cases where a junior person becomes eligible for consideration by virtue of his total length of service (including the service rendered on adhoc basis upto 31.3.1991) in the feeder post in view of the provisions referred to above, all persons senior to him in the respective category / post / cadre shall be deemed to be eligible for consideration and placed above the junior person in the field of consideration;

Provided that all incumbents to be considered for promotion shall possess the minimum qualifying service of at least three years or that prescribed in the Recruitment and promotions Rules for the post, whichever is less:

Provided further that where a person becomes ineligible to be considered for promotion on account of the requirements of the proceeding proviso, the person(s) junior to him shall also be deemed to be ineligible for consideration for such promotion.

Explanation:- The last proviso shall not render the junior incumbents ineligible for consideration for promotion if the senior ineligible persons happened to be Ex-serviceman recruited under the provisions of Rules-3 of Demobilized Armed Forces

Personnel (Reservation of vacancies in Himachal Pradesh State Non-Technical Services) Rules, 1972 and having been given the benefit of seniority there under or recruited under the provisions of Rule-3 of Ex-Serviceman (Reservation of Vacancies in the Himachal Pradesh Technical Services) Rules, 1985 and having been given the benefit of seniority there under.

- (2) Similarly, in all cases of confirmation, adhoc service rendered on the feeder post upto 31.3.1991, if any, prior to the regular appointment against such post shall be taken into account towards the length of service,

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|--|--|
| 12. If a Departmental promotion committee exists, what is its Composition:             | As may be constituted by the Government from time to time  |
| 13. Circumstances under which the H.P.P.S.C. is to be consulted in making recruitment: | Not Applicable.  |
| 14. Essential requirement for a direct recruitment:                                    | Not Applicable.  |
| 15. Selection for appointment to post by direct recruitment:                           | Not Applicable.  |
| 16. Reservation:   | The appointment to the service shall be subject to orders regarding reservation in the service for Scheduled Castes / Scheduled Tribes / Backward Classes / Other Categories of Persons issued by the Himachal Pradesh Government from time to time. |
| 17. Powers to Relax:   | Where the State Government is of the opinion that it is necessary or expedient to do so, it may, by order for reasons to be recorded in writing and in consultation with the H.P P. S.C., relax any of the   |

provisions of these Rules with respect to any class or category of persons or posts.

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### AMENDMENT

(Authoritative English text of this department Notification No.IPH-a(3)-4/94 dated 30.8.2000 as required under clause (3) of article 348 of the constitution of India).

Government of Himachal Pradesh  
Irrigation & Public Health Department.

No.IPH-A (3)-4/94- Dated, Shimla-2, 30.8.2000.

### NOTIFICATION

In exercise of the powers conferred by proviso to Article 309 of the Constitution of India, the Governor, Himachal Pradesh, in consultation with the H.P.Public Service Commission, is pleased to make the following rules to amend the Himachal Pradesh Irrigation & Public Health Department, Senior Scale Stenographer, Class-111 (Non-Gazetted) Recruitment and Promotion Rules, 1985 notified vide this Department Notification of even number dated. 23.12.95 namely: -

- |                                      |    |     |  |
|--------------------------------------|----|-----|--|
| Short title and Commencement:        | 1. | (1) | These rules may be called the Himachal Pradesh, Department of Irrigation & Public Health, Senior Scale Stenographer, Class-111 (Non-Gazetted) Recruitment and Promotion (1st.Amendment) Rules, 2000. |
|                                      |    | (2) | These rules shall come into force from the date of Publication in the Rajpatra, HP.  |
| Amendment of Department Annexure-“A” | 2. |     | In Annexure -A to the Himachal Pradesh of Irrigation & Public Health, Senior Scale Stenographer, Class-111 on (Non Gazetted) Recruitment and Promotion Rules, 1995: -.                               |

- (a) For the existing provisions against column No.4, the following shall be substituted, namely:-  
“Rs. 5800-200-7000-220-8100-275-9200.”
- (b) For the existing provisions against column No.10, the following shall be substituted, namely:-  
“100%by promotion failing which by deputation/ transfer.”
- (c) For the existing provisions against column No.11, the following shall be substituted, namely: -

“By promotion amongst the Junior Scale Stenographer with 5 years regular service or regular combined with continuous adhoc (rendered upto 31.3.98 service, in the grade, failing which deputation / transfer from amongst the incumbents of this post working in the identical pay scale from other H.P. Government Department

Note: (1) In all cases of promotion, the adhoc service rendered in the feeder post upto 31.3.1998, if any prior to regular appointment to the post shall be taken into account towards the length of service as prescribed in these rules for promotion subject to the conditions that in all cases whereas a junior person becomes eligible for consideration by virtue of his total length of service (including the service rendered on adhoc basis upto 31.3.98) in the feeder post in view of the provisions referred to above, all persons senior to him in the respective category /post/cadre shall be deemed to be eligible for consideration and placed above the junior person in the field of consideration;

Provided that all incumbents to be considered for promotion shall possess the minimum qualifying service of at least three years or that the prescribed in the Recruitment and Promotion Rules for the post, whichever is less;

Provided further that where a person becomes ineligible to be considered for promotion on account of the requirements of the preceding proviso, the person (s) junior to him shall also be deemed to be in eligible for consideration for such promotion.

Explanation:- The last proviso shall not render the junior incumbents ineligible for consideration for promotion if the

senior ineligible persons happened to be Ex-Servicemen recruited under the provisions of Rule-3 of Demobilized Armed Forces Personnel (Reservation of vacancies in the Himachal State Non Technical Services) Rules, 1972 and have been given the benefit of seniority there under or recruited under the provisions of Rule-3 of the Ex-Servicemen (Reservation of vacancies in the ;Himachal Pradesh Technical Services) Rules, 1985 and having been given the benefit of seniority there under.

- a. Similarly, in all cases of confirmation, adhoc service rendered on the feeder post upto 31.3.98, if any, prior to the regular appointment against such post shall be taken in to account, towards the length of service.

By order,  
FC-cum Secy. (IPH)  
to the Govt.H.P.

No. IPH-A(3)-4/94, Dated, Shimlas-2, the 30.8.2000

Copy to: -

1. All the Administrative Secretaries to the Govt. of H.P.Shimla-2.
2. All the Head of Departments in Himachal Pradesh.
3. The Engineer-in-Chief, IP.H.Deptt.Shimla-1.
4. The Secretary, H.P., PSC, Shimla-2.
5. The Controller, H.P. Printing and Stationery, Shimla-5, for publication in the Rajpatra( Extra Ordinary).
6. The Personal Department, (Apptt.-III), Govt. of H.P. with reference to their letter No. Per (AP-C)-1/99,dated 10.5.1999.
7. The Asstt., Legislative Draftsman.(English & Hindi), Law Deptt., Shimla-2.
8. The Guard file.

Sd./-  
Under Secretary (IPH) to the  
Government of Himachal Pradesh.

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(AUTHORITATIVE ENGLISH TEXT OF THIS DEPARTMENT NOTIFICATION  
NO.IPH-A(3)-4/94 DATED 1.3.05 AS REQUIRED UNDER CLAUSE (3) OF  
ARTICLE 348 OF THE CONSTITUTION OF INDIA.

GOVERNMENT OF HIMACHAL PRADESH  
DEPARTMENT OF I& PH.

No.IPH-A (3)-4/94- Dated: Shimla-2, the 1.3.2005.

NOTIFICATION

In exercise of the powers conferred by proviso to Article 309 of the Constitution of India, the Governor, Himachal Pradesh, in consultation with the Himachal Pradesh, Public Service Commission, is pleased to make the following Rules to amend the Himachal Pradesh Department of Irrigation and Public Health, Senior Scale Stenographer, Class-111 (Non-Gazetted) Recruitment & Promotion Rules, 1995 notified vide this Department Notification of even number dated. 23.12.1995 namely:-

- |                                  |   |
|----------------------------------|---|
| Short title and<br>Commencement: | (1) These rules may be called the Himachal Pradesh, Department of Irrigation and Public Health, Senior Scale Stenographer, Class-111 (Non-Gazetted) Recruitment and Promotion (11nd.Amendment) Rules, 2005.   |
|                                  | (2) These rules shall come into force from the date of Publication in the Rajpatra, Himachal Pradesh.   |
| Amendment of<br>Annexure-“A”     | 2. In Annexure “A” to the Himachal Pradesh Department of Irrigation & Public Health, Senior Scale Stenographer, Class-111 (Non Gazetted) Recruitment and Promotion Rules, 1995: -<br><br>(a) For the existing provision against column No.10, the following shall be substituted, namely: -<br>“100% by promotion failing which on secondment basis.”<br><br>(d) In the existing provision against column No.11 the following shall be substituted, namely:-<br><br>“By promotion from amongst the Steno Typist with 10 years regular service or regular combined with continuous adhoc service, if any in the grade, failing |

which on secondment basis from amongst the incumbents of this post working in the identical pay scale from other H.P. Govt. Departments.

(1) In all cases of promotion, the continuous adhoc service rendered in the feeder post, if any, prior to regular appointment to the post shall be taken into account towards the length of service as prescribed in these Rules for promotion subject to the condition that the adhoc appointment/ promotion in the feeder category had been made after following proper acceptable process of selection in accordance with the provision of R&P Rules, provided that:-

In all cases where a junior person becomes eligible for consideration by virtue of his/her total length of service (including the service rendered on adhoc basis followed by regular service /appointment) in the feeder post in view of the provision referred to above , all persons senior to his /her in the respective category / post/ cadre shall be deemed to be eligible of consideration and placed above the junior person in the field up the consideration.

Provided that all incumbents to be considered for promotion shall possess the minimum qualifying service of at least three years or that the prescribed in the R & P Rules for the post, whichever is less;

Provided further that where a person become ineligible to be considered for promotion on account of the requirements of the preceding proviso, the person(s) junior to him/her shall also be deemed to be ineligible for consideration for such promotion;

EXPLANATION:- The last proviso shall not render the junior incumbent (s) ineligible for consideration for promotion if the senior ineligible person (s) happened to be Ex-Servicemen recruited under the provisions of Rule-3 of the Demobilized Armed Forces Personnel (Reservation of services) Rules, 1972 and having been given the benefit of

seniority there under or recruited under the provisions of Rule-3 of the Ex-Servicemen (Reservation of vacancies in the ;Himachal Pradesh Technical Services) Rules, 1985 and having been given the benefit of seniority there under.

(2) Similarly, in all cases of confirmation, adhoc service rendered on the feeder post , if any, prior to the regular appointment / promotion against such post shall be taken into account towards the length of service, if the adhoc appointment / promotion had been made after proper selection and in accordance with the provision of the R&P Rules.

Provided that inter-se-seniority as a result of confirmation after taking into account, adhoc service rendered as referred to above shall remain unchanged.

By order,

Principal Secretary (IPH) to the  
Government of Himachal Pradesh.

Endst. No.

Dated: Sshimlas-2, the 17.4.2002

Copy forwarded to:-

1. All the Administrative Secretaries to the Govt. of H.P. Shimla-2.
2. All the Head of Departments, H. P.
3. The Engineer-in-Chief, I& P.H. Shimla-1.
4. The Secretary, H.P. Public Service Commission, Shimla-2.
- (b) The Controller, H.P. Printing Stationery Deptt., Shimla-5, for
- (c) publication in the Extra Ordinary Rajpatra.
6. The Sr. Law Officer, Law Deptt.(English) H.P. Secretariat Shimla-2..
7. The Guard file.

Sd./-

Under Secretary (IPH) to the  
Government of Himachal Pradesh.

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