

Minutes of meeting on Computerization in I&PH Department held on 10.06.2016 at 11.00 AM under the Chairpersonship of Smt. Anuradha Thakur, Secretary (IPH) to the Government of Himachal Pradesh at Shimla.

At the outset Engineer-in-Chief IPH welcomed Secretary (I&PH) to the Government of Himachal Pradesh and all the participants. Additional Chief Secretary (Finance) to Government of H.P. also attended the meeting to understand the issues involved in e-iph modules and to relate in with the CMS module to be adopted by the IPH department. **The list of participants is at Annexure-A.**

The meeting started with brief introduction of all the participants and then item-wise discussion was undertaken as per Agenda.

Agenda Item No.1: Review of all the 14 modules of e-IPH of all the Divisions:

A presentation was made by NIC authorities apprising the participants of all the 14 modules and their operations by the IPH department. Since some of the divisions are not operating all the 14 modules, Secretary (I&PH) directed that all the Divisions of I&PH Department will ensure that the 14 Work related MIS Modules are made operational by end of November 2016, and necessary directions be issued to all the divisions immediately by the E-in-C, IPH. It was highlighted that in 10 divisions all the modules were running smoothly. It was decided that in these divisions, the parallel manual system for the functions being undertaken through these 14 modules would be discontinued in a phased manner by November, 2016.

She further stressed upon the need that e-procurement module is required to be linked up with works MIS module. Presently tenders of amount more than Rs.10.00 Lacs are being floated online through e-procurement. She suggested that smart phones / tablets can be issued up to JE level officials for Android based apps. It was also desired that a team comprising of two Executive Engineers and two Assistant Engineers can be sent to Bihar Road Corporation Project to have an overview of computerization software being run there. NIC officials shall also be the part of team. A detailed proposal be submitted after the visit.

Further, it was directed to update the court case module so that monitoring of court cases is done regularly at each level so as to avoid any delay in

compliance of the orders of the Hon'ble courts. The Nodal Officer for e-iph will ensure that this module is updated regularly.

The State information Officer, NIC informed that manpower deployed for e-procurement has been discontinued by them since 1st April 2016 as no funds were received from the Government. However Additional Chief Secretary (Finance) assured that funds will be provided and the services of staff deployed for e-procurement may be continued by NIC simultaneously along with staff deployed for works MIS. It was decided that I&PH Department shall provide funds from NRDWP funds programme as per past practice for the manpower engaged for IPH department.

Agenda Item No. 2: e-office in IPH Department:-

It was informed that I&PH Department has provided requisite data to Department of Information Technology (DIT). Accordingly DIT was requested to take further necessary action for development of software. No one from IT department was present.

Agenda Item No.3: Online generation of periodical report of IPH:-

It was decided that all the field offices may be requested for making entries in respect of six no. new formats which have been finalized by NIC. The following six No. formats are available on the Departmental website of IPH Department for which returns are required to be generated. The Nodal Officer will ensure that entries in respect these formats are made by the field offices/Divisions of IPH Department.

Sr. No.	Name of Format/ Report	Period of report generation
1.	GPS Coordinates of Schemes and Hand pumps.	<i>Quarterly</i>
2.	Irrigation Sector Progress (AIBP, CADWM, General, SCCP, TASP and BASP).	
3.	NRDWP.	
4.	Flood Management Programme (Physical and Financial)	

5.	Sewerage Scheme	
6.	SOP Targets	

Agenda Item No.4: Module of energy charges:-

It was decided that a separate meeting is required to be convened with HPSEB & NIC authorities to discuss the issue of energy charges & payment gateway. However it was decided that software for payment gateway of water bills may be prepared in consultation with treasuries in the first instance for IPH Division No-I Kasumpti Shimla-9 where online application forms for water connection are being entertained. In the absence of payment gateway payments are not being made online by the consumers. Therefore IPH Department shall take up the matter with the Director Treasuries for taking necessary action in the matter. The E-in-C, IPH would ensure that the matter is resolved before next meeting.

Agenda Item No.5: Development of Software for online issue of Supply orders:-

NIC officials have agreed to prepare software for online issue of supply orders. However IPH Department shall provide requisite data to NIC with in 15 days.

Agenda Item No.6: PMIS entries:-

It was decided to discontinue dual system of entries in respect of 10 pilot Divisions by end of November, 2016 and only online entries shall be entertained for these Divisions. Thereafter, the rest of the Divisions shall also discontinue dual system of entries in a phase manner i.e. 10 divisions will discontinue dual system of entries by end of January 2017 , 15 no's divisions by end of March 2017 and rest by end of May 2017 and no manual entries shall be entertained from any of the Divisions after this date.

Agenda Item No.7: Implementation of Contract Management System:

It was decided in previous meeting of CMS Module held under the Chairmanship of ACS (Finance) to the Govt. of H.P. on 19.03.2016 that CMS module shall be rolled out in 10 Division of IPH Department on pilot basis.

Accordingly the following 10 Divisions have been identified for rolling out CMS module as detailed under:-

- I) I&PH Division Kasumapti Shimla-9.
- II) I&PH Division No.-II, ISBT Tutikandi Shimla-4.
- III) I&PH Division Solan.
- IV) I&PH Division Nahan.
- V) I&PH Division Hamirpur.
- VI) I&PH Division No-1 Una.
- VII) I&PH Division Mandi.
- VIII) I&PH Division Sundarnagar.
- IX) I&PH Division Padhar.
- X) I&PH Division Dharmshala.

It was decided to roll out CMS module in the above 10 Divisions and to switch over to online system from dual system of entries.

The requirement of hardware for above 10 Divisions was discussed and it was decided that 4 No. computers for each Division and 2 No. computers for each Sub Division may be procured initially for above 10 Divisions which have been identified for rolling out CMS module on pilot basis. The matter for arranging funds for procurement of above hardware items may be taken up with Finance Department. The Additional Chief Secretary (Finance) stressed that works of MIS modules should be made 100% operational in IPH Department for which funds in advance can be granted by Finance Department. The IPH Department may move the case to Finance Department for arranging funds.

The Secretary (I&PH) intimated that a separate meeting will be taken regarding CMS Module within 15 Days.

The SIO NIC suggested that a co-ordination Committee may be formed comprising one IPH official each from Head Office, Zone, Circle and Division level which shall meet once in a month to get the latest updates of modules which is agreed. The next presentation on e-module would be made by the Nodal Officer of the IPH department to fully own the Computerization process which is at the movement hand held by the NIC since last about 5 years.

The progress in all the above matters is to be discussed in the next meeting.

The meeting ended with a vote of thanks to and from the chair.

ANNEXURE-A

LIST OF PARTICIPANTS

Sr. No.	Name(S/Sh.)	Designation
1.	Anil Kumar Bahri	Engineer-in-Chief
2.	Dr. Sushil Kapta	Special Secretary (IPH)
3.	R.M. Mukul	Chief Engineer (SZ)
4.	Chatter Singh	Superintending Engineer (W)
5.	Ajay Singh Chahal	SIO (NIC)
6.	P.M. Singh	Executive Engineer (SP)
7.	Anil Mehta	Executive Engineer (Div. No.-I)
8.	S.K. Pathania	Executive Engineer (HPSEBL)
9.	M.M. Jassal	Under Secretary (IPH)
10.	Sanjay Kumar	PSA, NIC
11.	Sanjay Thakur	SSA, NIC
12.	Ravikant Sharma	Assistant Engineer (SP)
13.	Abhishek	AE (IT) HPSEBL
14.	Rajesh Kimta	Programmer (IPH)
15.	Sandeep Sharma	Networking Engineer
16.	Piyush Chandla	Programmer (NIC)
17.	Mamta Sharma	Programmer (NIC)