No. IPH-B (G) 3-1/2013-I
Government of Himachal Pradesh
Irrigation & Public Health Department

From

The Secretary (IPH) to the
Government of Himachal Pradesh.

To

1. The Addl. Chief Secretary(Finance) to the
   Government of Himachal Pradesh.
2. The Engineer-in-Chief(IPH),H.P.US Club, Shimla-1.
3. Director, Information Technology, H.P.
4. Director, Treasuries & Accounts, H.P. Shimla-2.
5. The Sr. Technical Director and SIO, NIC, H.P Secretariat, Shimla.
6. The Chief Engineer (D & M), IPH Deptt., H.P. Jal Bhawan, Kasumpti-9.
7. The Executive Engineer, Store-Purchase (Nodal Officer), US Club Shimla.

Dated Shimla-2.   9   December, 2016

Subject: - **Implementation of Contract Management System(CMS) in I&PH Department-Proceeding thereof.**

Sir,

I am directed to enclose herewith a copy of minutes of the meeting held on 21.**11.2016** under the Chairpersonship of Secretary (I&PH) regarding Implementation of Contract Management System(CMS) in I&PH Department for ensuring further necessary action within time frame during the meeting.

The Engineer-in-Chief(I&PH) is requested that the same may be uploaded on the official website of the department immediately.

Yours faithfully,

(Man Mohan Jassal)
Under Secretary (IPH) to the
Government of Himachal Pradesh
0177-2628482.

Minutes of meeting regarding implementation of CMS module held on 21/11/2016 under the Chairpersonship of Secretary (IPH) to the Govt. of HP.

At the outset Engineer-in-Chief (IPH) welcome Secretary (IPH) to the Govt. of HP and the entire participants. Sh. Tanuj Mathur, Consultant World Bank was also present in the meeting. The list of participant is at Annexure "A".

The meeting started with brief introduction of all the participants and discussion was under taken.

1. The review of all 14 modules as well as returns was taken up by Secretary (IPH). It was informed by SE works that out of total 14 modules entries in some modules is being made by about 31 divisions as per online status report as on 21/11/2016. Further entries in online returns are being done regularly by almost all the Divisional offices. **The Secretary (IPH) desired that a report regarding progress of modules be sent to Government every month.** It was also desired that modules of schemes should populate on the dash board to show the progress of ongoing schemes at Zonal /Circle level.

2. The World Bank consultant Sh. Tanuj Mathur stressed that discontinuation of manual system by the Divisions may be ensured as per fixed schedule. He further stressed that Financial figure should match for electronic and manual entries. Sh. Deepak Bhardwaj Additional Director Treasuries informed that the voucher wise entry is submitted by Treasuries through online in AG portal on prescribed performa. **It was desired by Secretary (IPH) that Chief Engineer (D&M) Er. R.K. Jaryan and SIO NIC shall ensure that the matter is discussed with AG Office Shimla for submission of online account on similar pattern.**

3. It was decided that **NIC shall draw a flow chart showing stages of Contract Management System (CMS) and e-procurement within 15 days. It should be ensured that all pending payments and penalties are directly reflected in the module.**

4. It was also decided that **to prepare the Software for monitoring progress of Drinking Water Supply Schemes, Sewerage Schemes and Irrigation Schemes separately.**

5. Thereafter issue of Hardware / Software and manpower was discussed. **It was decided that adequate Hardware shall be provided upto Division office / Circle office.** The issue of connectivity was also discussed. Director Information Technology was requested to identify and to make audit of the places where HIMSWAN connectivity is available through line or towers. It was desired that effective connectivity should be ensured at least upto Division level.

6. The Secretary (IPH) requested **World Bank Consultant to provide hand holding training regarding Contract Management System (CMS) and to deploy exclusively one consultant at least for three months for which he agreed.**

7. NIC was requested to draw a flow chart regarding **running modules/returns with in 15 days. Any changes in the software be reported.**

The meeting ended with the vote of thanks to and from the chair.

List of participants:-

Sr.No.	Name S/Sh.	Designation
1.	H.R.Chauhan	Special Secretary(IPH)
2.	M.M.Jassal	Under Secretary(IPH)
3.	A.K.Bhari	Engineer-in –Chief(IPH)
4.	Manasi Sahay Thakur	Director, IT and WCD
5.	Tanuj Mathur	Sr. FMS, World Bank
6.	Ajay S Chahal	SIO,NIC, HP.
7.	R.K.Jariyan	Chief Engineer(D&M)
8.	Deepak Bhardwaj	Addl. Director(T&A)
9.	Rajeev Sharma	Joint Director(IT)
10.	Chatter Singh	Superintending Engineer(Works)
11.	Sanjay Kumar	PSA, NIC HP
12.	Sanjay Thakur	SSA,NIC HP
13	Mamta Sharma	Programmer, NIC
14	Piyush Chandla	Programmer, NIC
15	Amit Singh	Consultant, DIT