

**URGENT**

HIMACHAL PRADESH  
IRRIGATION & PH DEPARTMENT

No.IPH-PH-CEs/SEs review Meeting/2012-3074-3111 Dated 1-12-12  
To

All Chief Engineers,  
Under IPH Department H.P.

All Superintending Engineers,  
Under IPH Department H.P.

Subject:- Minutes of the review meeting held on 22.11.2012 under the Chairmanship of  
Engineer-in-Chief (I&PH).

The minutes of the departmental review meeting held on 22.11.2012 are  
sent herewith for taking further necessary action.

You are requested to take necessary action immediately and furnish  
point wise follow up action taken report to this office at the earliest.

  
Engineer-in-Chief,  
I&PH Deptt., Shimla-1.

Copy alongwith copy of the minutes is forwarded to the following for information and  
necessary action:-

1. The Pr. Secretary (I&PH) to the Government of HP. Shimla-2.
2. The Director, WSSO, Dhalli Shimla-12.
3. The Superintending Engineer (P&I) I & II.
4. All Member Secretaries-cum- Executive Engineers, DWSM in HP.
5. The Executive Engineer (SP) HQ Shimla-1.
6. The Assistant Controller (F&A) Budget, HQ Shimla-1.
7. The Registrar (IPH), H.Q. Shimla-1.

  
Engineer-in-Chief,  
I&PH Deptt., Shimla-1.

**MINUTES OF THE REVIEW MEETING OF IPH DEPARTMENT HELD ON 22.11.2012 UNDER THE CHAIRMANSHIP OF ENGINEER-IN-CHIEF (I&PH) IN JAL BHAWAN KASUMPTI SHIMLA-9**

**List of participants attached.**

At the outset the Superintending Engineer (W) welcomed the Engineer-in-Chief (I&PH) and all Officers of the Department attending the departmental review meeting. Thereafter, the agenda items were taken up for discussion. Decisions taken are as under:-

**1. Physical and financial achievements:-**

The Engineer-in-Chief (I&PH) reviewed the sector-wise physical and financial targets and achievements for the year 2012-13 ending upto 31.10.2012 and expressed satisfaction on the progress made in achieving the targets during the year 2012-13. However, he observed that physical & financial progress under irrigation sector is not satisfactory and needs to be geared up and directed all concerned to accelerate the pace of work in order to achieve the targets fixed for the current financial year. The field officers were directed to achieve prorata monthly physical & financial achievements in all sectors.

All Chief Engineers and Superintending Engineers assured that targets fixed for the current financial year shall be achieved.

**2. Implementation of Budget Assurances for the year 2012-13**

The Chairman reviewed the latest status of implementation of budget assurances for the year 2012-13 and directed to ensure fulfillment of all these assurances at the earliest. The concerned Superintending Engineers assured that the Major Irrigation Project Shahnehar shall be commissioned by 31.12.2012 & Medium Irrigation Project Sidhatha & Balh Valley (Left Bank) shall be commissioned by 30.6.2013 and 31.3.2013 respectively. The Superintending Engineer, I&PH Circle, Hamirpur has also assured that the augmentation of water supply scheme Sujampur shall be completed upto Feb., 2013. The augmentation of water supply schemes Sarkaghat & Hamirpur town ( both under JNNURM) were assured to be completed by December, 2013 by the Chief Engineer (HZ).

### **3. Implementation status of CM announcements.**

The Engineer-in-Chief stressed the need to take immediate necessary action to implement the 11 pending announcements made by the Hon'ble Chief Minister.

### **4. Online entries of PMIS and Inventory Management module.**

In PMIS module total 29407 service books have been uploaded on the software out of which 28207 service books have been verified as on 21.11.2012.

The Engineer-in-Chief (IPH) desired that balance entries under PMIS may be made and further validation of the entries at different level be carried out immediately. The transfer/ deletion of entries should also carried out so that error in overall figures is rectified.

### **5. Pending e-mail /e-samadhan**

The Chairperson stressed the need to attend the complaints received through e-Samadhan/ e-mails promptly and to send the compliance to the individual concerned as well as higher authorities through e-mail so as to clear the pendency..

### **6 Coverage of schools with drinking water upto 10/2012**

The online entry of only 56 targeted schools has been made against the target of 211 un-covered schools. It was decided that the online entry of remaining schools be done immediately and efforts made to provide water supply in all uncovered schools by December, 2012 .

### **7. Status of online entry of water supply schemes**

#### **(a) 20 point programme- physical, financial target/achievements & status of online entries of MPR.**

The point was discussed in detail & all the CEs/SEs were directed that the online entry of monthly progress report should be done.

#### **(b) Online entry of water supply schemes/hand pumps handed over to PRIs (Proforma-I).**

It was observed that as per online entry only 159 water supply scheme & 3551 hand pumps have been handed over to PRIs till date. The Engineer-in-Chief (I&PH) requested

all the officers of the department to ensure online entry of all the schemes/ hand pumps which were transferred to PRIs.

**(c) Online entry of all completed schemes (Proforma-II)**

The Engineer-in-Chief pointed out that the various divisions are not making on-line entries of completed schemes and directed to ensure completion of online entries of all the completed schemes.

**(d) Online entry of Jalmani programme (Proforma-III).**

All the Chief Engineers/ Superintending Engineers were requested to achieve the targets under Jalmani programme fixed for the current financial year and ensure completion of online entries.

**(e) A/A & E/S of targeted habitations 2012-13 (Proforma-IV)**

The matter was discussed in detail & Engineer-in-Chief (I&PH) requested all the CEs/ SEs to submit the proforma estimates of balance targeted habitations for 2012-13 at the earliest.

**(f) Regarding completion of schemes more than 5 years old (Proforma-V)**

As per online entry 347 schemes are ongoing more than 5 years. All Chief Engineers/ Superintending Engineers were requested to complete all the ongoing schemes/ projects which are under construction for more than 4-5 years and also ensure completion of online entries.

**(g) Coverage of schools and Anganwadies situated in Govt. buildings (Proforma-VI)**

The Chairman directed all CEs/ SEs to ensure drinking water supply to all the schools/ Anganwadies situated in the Government buildings targeted for the current financial year.

**(h) Target and achievements of sustainability structures for 2012-13 and online entry thereof.**

The matter was discussed in detail & all the CEs/SEs were requested to ensure online entry of targets and achievements under sustainability structures.

## **8. NABARD**

### **i) Scheme wise physical & financial details of RIDF-XII & XIII**

The Engineer-in-Chief (IPH) pointed out that the schemes approved/sanctioned under RIDF-XII & XIII are required to be completed by 31.12.2012 & 31.3.2013 respectively whereas some schemes relating to Rohroo/ Nahan circle are still incomplete. All the CEs/ SEs were advised to ensure completion of these schemes within the stipulated period and submit reimbursement claim by Jan., 2013 for RIDF-XII and April, 2013 for RIDF-XIII i.e. one month after closing of accounts.

### **ii) Reimbursement claims filed viz-a-viz sanctioned budget upto 31/10/2012**

The Superintending Engineer (P&I)II pointed out that there is huge gap in reimbursement claim filed viz-a viz sanctioned budget upto 31.10.2012. All Chief Engineers/ Superintending Engineers were advised to submit the complete reimbursement claim upto 30.11.2012.

### **iii) Detail of Non starter schemes & likely date of starting (where the work have not been grounded).**

The Superintending Engineer, P&I –II informed that there are still 27 non Starter schemes/ projects identified by the NABARD, sanctioned under RIDF-XV & XVI. The Engineer-in-Chief (I&PH) directed all the CEs/ SEs to ground the non starter schemes immediately and send the report of each such scheme to P&I-II Unit.

### **iv) Detail of 40 Nos completed schemes on requisite proforma.**

The information regarding tendering process study of 19 MIS & WSS of completed schemes & 21 other departments schemes desired by the NABARD authorities, has been called from Chief Engineers vide letter dated 20.6.2012 followed by reminder dated 16.11.2012 but the information is still awaited. All the CEs/SEs were requested to furnish the information on requisite proforma upto 10.12.2012 without further delay.

### **v) Quarterly progress report ending 9/2012.**

The Superintending Engineer (P&I)II pointed out that the quarterly progress report is not being received from the field offices well in time. The Engineer-in-Chief (I&PH) requested all CEs/SEs to submit the correct progress report in a time bound manner.

**9. Physical & financial progress of Shelf of 191 MIS.**

The shelf of 191 Minor Irrigation schemes sanctioned under AIBP which is required to be completed during the current financial year was reviewed and observed that so many schemes are incomplete. It was advised that a list of such schemes, which have been executed under any other head/ programme or infeasible projects may be supplied to the P&I-II Unit upto 10.12.2012 so that the case for deletion of these schemes could be sent to the NABARD well in time. Further, the Chairman requested all CEs/SEs to take immediate steps to complete the remaining schemes so that a new shelf of minor irrigation schemes could be submitted to GOI for approval.

**10. Monthly progress report of MGNREGA works.**

The point discussed in detail & it was observed that the physical & financial progress under this programme is not satisfactory. The Superintending Engineer (Works) pointed out shortcomings in the information as received from the field offices. The information received from divisional offices should be critically examined and reviewed at circle level and correct monthly progress report of MGNREGA works may also be furnished to SE- P&I-II in time. Further, it was emphasized the need to take up the schemes across all Blocks on priority to make the best use of funds available under this programme.

**11. New Shelf of 111 Minor Irrigation schemes- submission of reply of observations raised by GOI.**

It was discussed in the meeting that the proposal of new shelf of 111 MIS was submitted to GOI for approval & funding under AIBP. But GOI letter dated 19.4.2012, 14.5.2012 and 20.7.2012 raised some observations regarding preparation of the proposal for shelf of MIS in shape of detailed project reports on prescribed format. The Engineer-in-Chief (I&PH) requested all the CEs/SEs to submit the DPRs only for feasible schemes which irrigate new CCA and are within cost norms by 10<sup>th</sup> December, 2012 positively. These DPR will be processed through Chief Engineer (Projects).

**12. Submission of quarterly reconciliation statements.**

It was pointed out that the quarterly reconciliation statements are not being received in time. Till date the statements in respect of 2<sup>nd</sup> quarter are still awaited from many

offices. The Chairperson directed all the SEs/EEs that the quarterly reconciliation statements be submitted by the 25<sup>th</sup> of the following month.

**13. PW Deposit- Opening balance as on 1.4.2012 and status as on 31.10.2012.**

It was observed that there are huge unspent balances under PW- deposit as per Annexure-A and Chairman expressed his concerns and displeasure for such huge amount. It was decided that all out efforts be made to utilize & minimize the balance funds under PW Deposits which will be reviewed during January, 2013.

**14. Suspense Account- latest status thereof.**

It was observed that there is huge amount under suspense account as per annexure-B and the Chairman requested all the CEs/SEs to settle the balances at the earliest. The position will be reviewed during January, 2013.

**15. Any other items :-**

(i) The Engineer-in-Chief, pointed out that the various divisions are not making online entries of Inventory of pipes and directed to ensure completion of online entries of Inventory module and its regular updation in future.

**16. Review of Support Activities:**

**(i) Utilization of Support Activities funds opening balance as on 1-4-2012 and expenditure during 2012-13 upto 31.10.2012.**

The Director (WSSO) informed that annual action plan for the year 2012-13 has been approved by GOI for Rs. 16.72 crore ( Rs. 10.00 crore under NRDWP support activity + Rs. 6.72 crore under Water Quality ), but the first installment has not been released up till date because of less expenditure during 2011-12. During the year against the opening balance of Rs. 2.66 crore under support activity an expenditure of Rs.1.64 crore i.e 61.96 % has been incurred. Similarly Under Water Quality Monitoring & Surveillance programme against opening balance of Rs.0.62 crore an expenditure of Rs.0.10 crore ( ie 17.15%) has been incurred.

The Chairman pointed out that the financial progress under Water Quality Monitoring & Surveillance programme is not satisfactory & needs to be geared up. He emphasized the need to accelerate the pace in order to achieve the targets. All the Member Secretaries- Cum- Executive Engineers, DWSSM were directed to ensure online entry of the expenditure before 30st of each month for early release of funds from GOI.

(ii) **Training of VWSC members under IEC component of NRDWP for 2012-13.**

Director WSSO informed that Training of VWSC/PRI's / Grass root level worker have been given priority in the Action Plan 2012-13. The following targets for Training under different components has been fixed. He also pointed out that the physical progress is not satisfactory and the pace of training needs to be accelerated. The physical & financial progress reported online upto October, 2012 is as under:-

**A. NRDWP (Community Involvement).**

<b>Sr.NO</b>	<b>No. of Members of VWS'C</b>	<b>Target</b>	<b>Achievement</b>
(i)	No. of members of VWS'C to be trained in managing Rural Water Supply. (3 day trg.)	592	Nil
(ii)	No. of members of PRI'S to be trained in Community participation in Rural Water Supply. (3 day trg.)	1475	Nil

**B. NRDWP (Training Programme)**

<b>Sr.NO</b>	<b>No. of Members of VWS'C</b>	<b>Target</b>	<b>Achievement</b>
(iii)	No. of Panchayat Level Functionaries/ Grass root level workers to be trained. (3 day trg.)	576	Nil
(iv)	No. of PRI'S representatives to be trained. (3 day trg.)	1465	Nil
(v)	Training of members of VWSCs (Plan, Monitor, Manage) WSS. (3 day trg.)	6500	Nil

**C. NRDWP (Water Quality Monitoring)**

<b>Sr.NO</b>	<b>No. of Members of VWS'C</b>	<b>Target</b>	<b>Achievement</b>
(vi)	No. of Grass root level Workers to be trained (JalRakshaks) 2 day trg.	3243	1039

Director WSSO explained that most of the above trainings have been conducted at Training Centre Mandi. But the Training programme at various DIET's at District level is at a standstill. It was pointed out by Member Secretaries –Cum-Executive Engineers Dharmshala, Hamirpur& others that the Principal DIET's are already over busy in training programmes of Education Department. Further they also informed that the food charges @ Rs.100 Per day per training fixed for DIET Training is on lesser side and need to be increased. All the Members present in the meeting were of the view that the same need to be enhanced. It was decided in the



meeting that the food charges shall be increased @ Rs. 160 Per day per training and all further training shall be conducted accordingly.

Director WSSO pointed out the slow progress specifically in respect of District Bilaspur, Chamba, Hamirpur, Kangra, Kinnaur, Lahaul Spiti , Shimla & Sirmaur. Since the District wise target have been fixed so all the Member Secretaries were directed to achieve the above targets and Month wise online entry be made by the end of each month.

**(iii) Progress of up-gradation & setting up Sub-Division laboratories Under NRDWP (Support Funds)**

A sum of Rs. 91+52 =143 lakh was provided to Districts for Setting up of Sub-Divisional Laboratories & Strengthening of existing Laboratories. The amount distributed for setting up of Sub- Divisional Laboratories and for up gradation of District level laboratories is as under:-

1. Up gradation of 4 Nos District Level Laboratories @ Rs. 4.00 Lakh per Lab.	Rs. 16.00 Lakh.
2. Setting up of 12 Nos Sub-Divisional Laboratories @ Rs.6.25 Lakh per Lab.	Rs. 75.00 Lakh
<b>TOTAL</b>	<b>Rs. 91.00 Lakh</b>

**3. Up-gradation of laboratories to the following as under:-**

Name of Office	Allocations for Up-gradation of laboratories @ Rs.4.00 lakh each Lab.	Net Payable Amount
DWSC,Bilaspur		400000
DWSC,Chamba		400000
DWSC, Kangra		400000
DWSC, Kullu		400000
DWSC, Lahaul/Spiti		800000
DWSC, Kinnaur		400000
DWSC,Mandi		800000
DWSC, Shimla		400000
DWSC,Sirmour		400000
DWSC, Solan		400000
DWSC, Una		400000
<b>Total</b>		<b>5200000</b>

Member Secretary Bilaspur, Una & Hamirpur explained that the equipment for up gradation has been ordered and is likely to be received shortly. This matter was discussed in detail and it was decided that the respective Chief Engineers at Zonal level and SE's at circle level shall monitor the status of each laboratory under their jurisdiction. All Member Secy.- Cum – Executive Engineers assured that the Sub Divisional laboratories will be setup by the end of this financial year.

**(iv) Status of Water Quality tests conducted in Labs/ through Field Tests Kits (FTK) and online entries thereof.**

Director WSSO explained that a target of 78084 no. of Water Samples to be tested with FTK has been fixed for the year 2012-13 i.e all sources once a year for Chemical & twice a year for Bacteriological are to be tested. The physical progress reported upto October, 2012 is 2732. All out efforts be made to get the tests conducted and results posted online.

**Annexure-A****PW Deposit- status as on 31.10.2012.**

<b>Name of Division</b>	<b>Status as on 31.10.2012 (Rs. in lakh)</b>
Indora	69.15
Jawali	252.68
Nurpur	286.22
Shimla-No-I	15587.99
Suni	1259.44
Arki	533.89
Mandi	1076.00
Sundernagar	233.00
Baggi	1820.00
Padhar	1533.00
Karsong	278.00
Divn. No.I Una	1054.80
Divn. No.II Una	1983.39
F.P. Divn. Gagret	154.41
Tubewell Divn. Gagret	288.41
GWO	0.64
Bilaspur	222.34
Ghumarwin	(-)7.19
Bassi	-
Jubbal	1014.00
Rohroo	267.00
Nerwa	124.00
Kaza	95.81
Pooh	308.00
Reckong Peo	431.00
Rampur	659.00
Dharamsala	487.64
Palampur	784.45
Shahpur	435.70
Thural	264.96
Chamba	130.00
Dalhousie	58.15
Salooni	15.00
Nahan	386.82
Nohradhar	124.68
Paonta	5449.04
Solan	1937.57

Nalagarh	758.27
Anni	1062.90
Bhuntar	907.61
Kullu No.I	894.89
Keylong	142.51
Hamirpur	133.00
Barsar	
Dehra	381.00
Sarkaghat	29.60
Divn. No.II	918.44
WS & S Divn.	-
Hydrology-II Divn.	184.16
Fetehpur	5443.47

**Annexure-B****Suspense Account- status as on 31.10.2012.**

<b>Name of Division</b>	<b>Closing balance as on 31.10.2012 (Rs. in lakh)</b>
Indora	53.41
Jawali	4.34
Nurpur	30.10
Shimla-No-I	(-)6792.24
Suni	56.31
Arki	(-) 80.49
Mandi	924.46
Sundernagar	2148.64
Baggi	964.13
Padhar	312.53
Karsong	385.37
Divn. No.I Una	633.23
Divn. No.II Una	270.04
F.P. Divn. Gagret	506.02
Tubewell Divn. Gagret	0
GWO	0.27
Bilaspur	1649.31
Ghumarwin	421.16
Bassi	93.17
Jubbal	59.74
Rohroo	14.86
Nerwa	625.57
Kaza	-
Pooh	188.03
Reckong Peo	1663.39
Rampur	507.37
Dharamsala	588.13
Palampur	713.06
Shahpur	530.22
Thural	580.71
Chamba	2526.47
Dalhousie	610.06
Salooni	467.71
Nahan	538.38
Nohradhar	374.22
Paonta	508.86

Solan	399.05
Nalagarh	64.08
Anni	0
Bhuntar	464.99
Kullu No.I	641.77
Keylong	0
Hamirpur	766.10
Barsar	1402.98
Dehra	1640.70
Sarkaghat	2392.19
Divn. No.II	79.75
Hydrology-II Divn.	-
SNP Division Sansarpur Terrace	(-)75.70
SNP Badukhar	236.52
Divn. Ghandran	43.53
MIP Divn. Sidhatha Jawali	50.50

## LIST OF PARTICIPANTS

1.	Er. V.K.Goel	Chief Engineer, (MZ)
2.	Er. M.S.Kanwar	Chief Engineer, (HZ)
3.	Er. Ashok Shreedhar	Chief Engineer, (Projects)
4.	Er. R. K. Kanwar	Chief Engineer, (SZ)
5.	Er. R.P.Tandon	Chief Engineer (D&M)
6.	Er. Parvez Akhtar	Chief Engineer (DZ)
7.	Er. K.K.Gupta	S.E. (Works)
8.	Er. R.K.Gupta	S.E. (Works)
9.	Er. A.K. Vaidya	S.E. P&I-II
10.	Er. Suman Vikrant	S.E.I&PH Circle Shimla-9
11.	Er.Virander Speiya	S.E. (Design), S/Z
12.	Er. K.C.Dhiman,	S.E. WS&S Shimla-3
13.	Er. Anil Bahri	SE. IPH Circle Dharmasala
14.	Er. B.S Bhatia	S.E. IPH Circle, Reckong Peo
15.	Er.Naveen Puri	S.E. IPH Circle, Bilaspur
16.	Er.R.M. Mukul,	S.E. IPH Circle, Una
17.	Er.R.K.Jaryan,	S.E. IPH SNP Circle, Fatehpur
18.	Er.N.D.Vaidya	S.E. IPH Circle, Chamba
19.	Er.L.R. Choudhary	SE. Hamirpur
20.	Er. P.V. Vaidya	S.E. (D) Mandi
21.	Er.Rajesh Kamal Sharma,	S.E. IPH Circle, Kullu
22.	Er. Bipan Samkaria	SE. I&PH Circle Rohru
23.	Er. R.C. Kapoor	EE. IPH Divn. Chamba
24.	Er. Subhash Choudhary	EE. –cum-Member Secy. Dharamsala/
25.	Er.Som Nath Moudgill	EE (D) I&PH Circle Nurpur
26.	Er. M.S. Parmar	EE (M)
27.	Er. S.K. Sharma	EE-cum-Member Secy. Sirmour (Nahan)
28.	Er. Satya Pal	EE. IPH Division Reckong Peo.
29.	Er. D.K. Negi	EE- Kasumpti
30.	Er.J. S Chauhan	EE- IPH Divn. Solan
31.	Er. R.K. Sharma	E.E. (D) IPH Circle Nahan.
32.	Er. Sushil Justa	EE (SP) HQ
33.	Er.Virender Thakur	EE.(D) (P&I)-II
34.	Er.Mukesh Kumar Hira	E.E.IPH Divn. Una
35.	Er. Sunil kanotra	E.E. IPH Bilaspur
36.	Er. Sh.S.K. Dhiman	EE. IPH Divn. Hamirpur
37.	Er. Bhajan Lal	EE. IPH. Divn. No.II Kullu
38.	Er. P.C. Thakur	EE. IPH Divn. Mandi
39.	Er. O.P. Bhutungru	EE. (D) IPH Circle Sundernagar
40.	Er. M.L. Gautam	EE. P&I-I

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