

Authoritative English text of Notification No. IPH.A.A(3)-4/96 dated 10.9.1996 as required under clause (3) of article 348 of Constitution of India.

Government of Himachal Pradesh,
Department of Irrigation & Public Health.

No. IPH-(A)(A),3-4/96-

dated 10.9.1996

NOTIFICATION

In exercise of the powers conferred by proviso to Article 309 of the Constitution of India, the Governor, Himachal Pradesh is pleased to make the Recruitment and Promotion Rules for the post of work charged Complaint Clerk (Class-111, Non Gazetted) in Irrigation and Public Health Department as per Annexure-1 appended to this notification namely:-

Short title and commencement:

(1) These Rules may be called
Himachal Pradesh Department of
Irrigation and Public Health work
Charged Complaint Clerk(Class-
111 Non Gazetted) Recruitment
and Promotion Rules, 1996.

(2) These Rules, shall come into force
from the date of publication in
Rajpatra, Himachal Pradesh.

Savings:

Any appointment made or any thing
done or any action taken before the
commencement of these Rules shall be
deemed to have been validly made
done or taken under these Rules.

By Order

F.C.-cum-Secretary (IPH) to the
Government of Himachal Pradesh.

No.IPH- A.A.(3)-4/96 Dated Shimla-2. 10.9.1996.

Copy for information and further action is forwarded to:-

1. All the Secretaries to the Government of H.P.
2. Engineer-in-Chief, I&PH. Deptt., Shimla-1 with five copies.
3. Chief Engineer (N) I&PH. Deptt., Dharamshala with five copies.
4. All the S.Es, in I&PH Deptt., Himachal Pradesh.
5. All the Xens in I&PH Deptt. Himachal Pradesh.
6. The Controller, Printing & Stationery, H.P. Govt. Press Shimla-5 for publication in the Rajpatra (Extra Ordinary). It is further requested that One Copy of Rajpatra may be sent to this Department for record.

Additional Secretary(IPH) to
the Government of Himachal Pradesh.

Annexure-1

Recruitment and Promotion Rules for the post of work Charged Complaint Clerk in the Department of Irrigation and Public Health.

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| 1. Name of the post: | Complaint Clerk |
| 2. Number of posts: | 3 (Three) |
| 3. Classification (whether the cadre is State or Circle or Divisional level: | Class-111 Work-Charged (Circle level Cadre). |
| 4. Scale of pay: | Rs.950-35-1160-40-1320-45-1500-50-1800. |
| 5. Whether Selection post or Non-Section: | Non-Section. |
| 6. Appointing Authority: | Superintending Engineer. |
| 7. Age for direct recruitment: | Between 18 and 35 years. |

Provided that the upper age limit for direct recruits will not be applicable to the candidates already in service of the Government including those who have been appointed on adhoc or on contract basis.

Provided further that if a candidate appoint on adhoc basis had become overage on the date when he was appointed as such he shall not be eligible for any relaxation in the prescribed age limit by virtue of his such adhoc or contract appointment.

Provided further that upper age limit is relax able for Scheduled Castes/Scheduled Tribes/Other categories of persons to the extent permissible under the general or special order(s)of the Himachal Pradesh Government.

Provided further that the employees of all the Public Sector Corporation and Autonomous Bodies who happened to be Government Servants before absorption in Public Sector Corporations/Autonomous Bodies at the time of initial constitutions of such Corporation/Autonomous Bodies shall be allowed age concession in direct recruitment as admissible to Government servants. This concession will not, however, be admissible to such staff of the Public Sector Corporation/Autonomous Bodies who were/are subsequently appointed by such Corporation/Autonomous Bodies and who are/were finally absorbed in the service of such Corporation/Autonomous Bodies after initial consultation of the Public Sector Corporations/Autonomous Bodies.

Age limit for direct recruitment will be reckoned on the first date of the year in which the post(s) is/are advertised for inviting applications or notified to Employment Exchanges or as the case may be.

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| 8. Minimum Education and other qualifications required for direct recruitment: | (a) <u>Essential:</u>
i) Should have passed Matriculate or its equivalent from a recognised Board/University.
ii) Should have good speaking command of Hindi/English
(b) <u>Desirable:</u>
Knowledge of customs, manners and dialects of Himachal Pradesh and |
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- suitability for appointment in the peculiar conditions prevailing in the Pradesh.
9. Period of probation, if any: Two years subject to such further extension for a period not exceeding one year as may be ordered by the competent authority in special circumstances and reasons to be recorded in writing.
10. Method of recruitment whether by direct recruitment or by promotion, deputation, appointment / transfer and the percentage of vacancies to be filled in by various methods: 100% by promotion failing which by direct recruitment.
11. In case of recruitment by promotion, deputation, transfer/grade from which promotion /deputation / appointment / transfer is to be made:
- i) 50% by promotion from amongst work charged Beldars who are Matriculates or Hindi (Rattan) with Matric (English as one of the Subject) and having 5 years regular service as such in the cadre, failing which by direct recruitment;
 - ii) 50% by promotion from amongst Work charged Helpers who are Matriculate or Hindi (Rattan) with Matric (English as one of the Subject) and having 5 years regular service as such in the cadre, failing which by direct recruitment;
For this purpose two point roster will be maintained in the following order;
 - 1. Post to Work-charged Beldar.
 - 2. Post to Work-charged Helper.
- A seniority list based on length of service in the respective cadre of all eligible incumbents shall be prepared at the Circle level without disturbing their inter-se-seniority at the Divisional level for the purpose of promotion.

12. If a Departmental promotion Committee exists, what is its composition:

As may be constituted by the Government from time to time.

13. Essential requirement for a direct recruitment:

A candidate for appointment to any service or post must be:-

- a) A citizen of India, or
- b) a subject of Nepal, or
- c) a subject of Bhutan, or
- d) a Tibetan refugee who came over to India before the 1st January, 1962 with the intention of permanently settling in India.
- e) a person of India origin who has migrated from Pakistan, Burma, Srilanka, East African Countries of Kenya, Uganda, the, United Republic of Tanzania (Formerly Tenzanvika, Zanzibar), Zambia, Malwa, Zaire, Ethiopia with the intention of permanently settling in India.

Provided that a candidate belonging to categories (b), (c), (d) and (e) shall be a person in whose favour a certificate of eligible has been issued by the Government of India.

A candidate in whose case a certificate of eligibility is necessary may be admitted to an examination or interview conduct by the recruiting authority, but the officer of appointment may be given only after the necessary eligibility certificate to has been issued to him by the Government of India.

14. Reservation:

The appointment to the service shall be subject to orders regarding reservations in the service for Schedule Castes/Scheduled Tribes/Backward Classes/ Other categories of persons issued by the Himachal Pradesh Government from time to time.

15. Selection for appointment to

Selection for appointment to the

post by direct recruitment:

post in the case of direct recruitment shall be made on the basis of a general standard as determined by the Recruiting Authority.

16. Power to relax:

Where the State Government is of the opinion that it is necessary or expedient to do so, it may, by order for reasons to be recorded in writing relax any of the provisions of these Rules with respect to any class or category of persons or posts.