

No. PBW (PH) 5- 8/2002-X-loose
Government of Himachal Pradesh
Department of Irrigation & Public Health

From

The Additional Chief Secretary (IPH) to the
Government of Himachal Pradesh.

To

1. The Engineer-in- Chief (IPH)
U.S. Club, Shimla-171001.
2. The Chief Engineer-cum-Director (WSSO)
U.S. Club, Shimla-171001.

Dated Shimla-171002 30 May, 2013

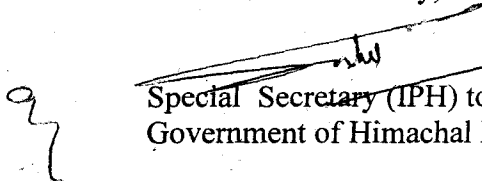
Subject :-

**Minutes of the review meeting of Water Supply and Sanitation
Organization (WSSO) held under the Chairmanship of Additional
Chief Secretary(IPH) on 18-5-2013.**

Sir,

I am directed to enclose herewith a copy of the minutes of the review meeting of Water Supply and Sanitation Organization (WSSO) held under the Chairmanship of Additional Chief Secretary(IPH) on 18-5-2013 for further necessary action. It is also requested to up-load the aforesaid minutes of the meeting on the website of I&PH Department and adhere to the deadlines strictly.

Yours faithfully,

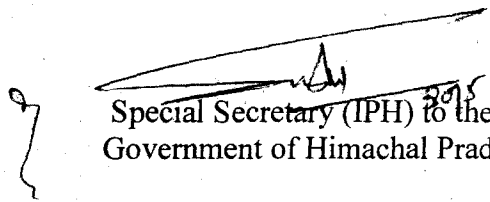

Special Secretary (IPH) to the
Government of Himachal Pradesh

Endst. No. As above:

Dated:-

30-5-13

Copy forwarded to all the Chief Engineers under (IPH) Department for information and further necessary action.


Special Secretary (IPH) to the
Government of Himachal Pradesh

Minutes of the meeting held under the Chairmanship of Additional Chief Secretary (IPH) on 18/5/2013

A Review Meeting was held under the Chairmanship of Sh. Vineet Chawdhry, ACS (IPH) in his office chamber on 18th May, 2013 to deliberate upon the functioning of Water and Sanitation Support Organization and to discuss the Annual Action Plan of the Organization.

Following were present:

- 1- Er. R.K. Sharma, Engineer-in-Chief (IPH)
- 2- Sh. S.K. Kapta, Special Secretary (IPH)
- 3- Er. A.K. Gupta Chief Engineer(Project) cum Director WSSO
- 4- Er. S.K. Justa, Executive Engineer (SP),

Following issues were deliberated at length:-

1- Appointment of State Co-ordinator:-

After detailed deliberations it was decided that options be asked for from the eligible Executive Engineers who are ready to be appointed as State Co-ordinator in WSSO and one of them shall be appointed after short listing/ scrutiny of names; depending his/her aptitude for this assignment. The options will be invited by the office of AD and the Co-ordinator will have to spend minimum of three years in WSSO.

2- Appointment of Consultants:-

It was informed by Engineer-in-Chief that **Terms of Reference(s)** for appointment of Consultants are under process and these shall be finalized by 30-5-2013 and the posts shall be filled-up after advertising the same before 30th June, 2013.

3- Appointment of Accountant:-

It was decided by the committee that some retired officer who is well conversant with the Accounting Procedures of the department may be appointed as Accountant in the WSSO, after observing all codal formalities. This exercise must be completed by 30th June, 2013.

4. Appointment of Block Resource Co-ordinator: -

Director WSSO informed that the department is facing difficulty in appointment of BRC's on account of following issues: -

a) Essential Qualifications:

As per existing guidelines, the essential qualifications mentioned in the terms of reference(s) for the appointment as BRC is Graduation in Mass Communication/Social Sciences/Rural Studies with two years of experience. However, it has been noticed that, sufficient No. of eligible candidates are not available with above qualifications in the state.

After discussions the Addl. Chief Secretary directed that BRCs with qualification as Graduate with Political Science, Sociology, Public Administration & Psychology as

one of the subjects with 2-years of experience of working with VWSC be appointed as BRCs and this process must be over by 15th June, 2013 and necessary instructions be issued to all concerned by the Director WSSO.

b) **Age Relaxation:** As per letter received from Superintending Engineer, IPH Circle Reckong Peo all the candidates who appeared for interviews were above 35-years of age. After discussions it was decided that persons with higher age be appointed for one year and necessary instructions be issued to all concerned by the Director WSSO.

c) **Service Charges/Remuneration to be paid to NGOs:** It was informed by Chairman that as per provisions in the Government of India guidelines 12% services charges/remuneration can be given to the NGOs who have been out sourced the task of providing BRC's.

However, it was desired by ACS that desirability of holding interview by the Department when BRCs who are to be appointed by NGOs be examined in order to expedite the process of their engagements and the process be completed by 30th June, 2013.

5. IEC Activities: - It was advised by ACS that Sh. S.N. Joshi, IAS (Retd.) be approached by the WSSO immediately for the IEC activities since he is associated with an NGO which has done good work in health sector in the past and is a communication expert and a prominent writer.

It was also desired by ACS that he should be supplied a list of NGOs who have been short listed for appointment of BRCs and the terms of reference(s) of selection of NGOs be also provided. It was decided that a **meeting be organized in June, 2013 by the Director WSSO with all the NGOs for IEC activities to formulate annual IEC Strategy/Plan for the department for 2013-14.**

It was desired that a conference with all the Hon'ble MLAs be held in the near future for making them aware of the DWSSM activities & also regarding the necessity of decentralization such as handing over of the Water Supply & Irrigation Schemes to PRI's.

Also a think tank/ consultative group be constituted which can advise on plan of action to be adopted for support activities under NRDWP. That can be done under point No. 5 & 6 of format 11 of NRDWP-GOI which deals with advocacy workshops and social mobilization. It was further decided that the efforts will be made for budget provided by the NRDWP under SWSSM for the year 2013-14 will be utilized by achieving the planned activities and more frequent meetings will be held with the WSSO.

Special Secretary (IPH) informed that Rural Development Department is ready to help the IPH Department in getting the trainings of VWSC's and their infrastructure and resources can be utilized at Mandi (Janjaili), Shimla & Baijnath where they have training centers. In case the IPH Department requires the assistance of RD Department, the proposal for 2013-14 be submitted by the Director, WSSO within 10 days to the AD and matter will be finalized with the RD Department.

The meeting ended with a vote of thanks to all the participants.